

Messiah Lutheran Church

Building Use Policy

We the members of Messiah Lutheran church declare that no one will be denied the services of our church for reasons of culture, ethnicity, skin color, physical or mental ability, age, family situation, economic status, social standing, sexual orientation or gender identity.

We welcome members and non-members to enjoy the use of our facilities based on the following policies:

Sanctuary*

Member Usage Fees

1. There is no charge for members to use the Sanctuary for weddings or funerals.
2. A cleaning deposit check of \$75.00 must be submitted prior to every use. The deposit check will be returned if the space is cleaned properly. Members may request a waiver of the \$75.00 cleaning deposit to the church council stating the reason for the request for a waiver.

Non-Member Usage Fees:

1. Sanctuary rental fee - \$75.00 Note: There is no rental fee for baptisms.
2. A cleaning deposit check of \$75.00 must be submitted prior to every use. The deposit check will be returned if the building is cleaned properly.

*Please discuss wedding fees directly with the pastor and organist.

Lower Level Space

Kitchen

1. There is no charge for members to use the kitchen. A cleaning deposit check of \$75.00 must be submitted prior to using the kitchen. The deposit check will be returned uncashed if the kitchen is cleaned after the event. Members may request a waiver of the \$75.00 cleaning deposit to the church council stating the reason for the request for a waiver.
2. Non-Member kitchen rental fee is \$100.00. A cleaning deposit check of \$75.00 must be submitted prior to using the kitchen. The deposit check will be returned uncashed if the kitchen is cleaned after the event.

Open Spaces

1. There is no charge for members to use open space in the lower level provided it is for a non-profit purpose. Requests must be in writing on the form provided. A cleaning deposit check of \$75.00 must be submitted prior to using the space. The deposit check will be returned uncashed if the space is cleaned after the event. Members may request a waiver of the \$75.00 cleaning deposit to the church council stating the reason for the request for a waiver.
2. Non-member Individuals or organizations may rent the open space in the lower level for \$50.00 per event. The \$50.00 rental fee may be waived by the Church Council provided the user agrees to make a mutually agreed upon contribution to the church. . A cleaning deposit check of \$75.00 must be submitted prior to using the space. The deposit check will be returned uncashed if the space is cleaned after the event.
3. For-Profit rental is permitted. The fee is \$50.00 per rental. A cleaning deposit check of \$75.00 must be submitted prior to using the space. The deposit check will be returned uncashed if the space is cleaned after the event. A disclaimer must be made prior to any for-profit activity stating that the event is not sponsored or endorsed by Messiah Lutheran Church. For-profit events will

not be promoted in any way by the church including posting flyers or notices in church publications.

Main Floor Space (Other than the Sanctuary)

Not available for rental.